



**APPROVED MINUTES**

**ENVIRONMENTAL QUALITY ADVISORY BOARD  
CITY OF SCOTTSDALE  
7447 E. INDIAN SCHOOL ROAD, SUITE 105  
SCOTTSDALE, ARIZONA  
WEDNESDAY, JANUARY 18, 2006**

**SUMMARIZED REGULAR MEETING MINUTES**

**PRESENT:**

Don Manthe, Vice-Chairman  
Jimmy Leung, Board Member (arrived 5:44 p.m.)  
Brian Munson, Board Member  
Michele Cohen, Board Member  
Ron Hand, Board Member  
Jay Spector, Board Member

**ABSENT:**

Daniel Basinger, Chairman

**STAFF PRESENT:**

Larry Person  
Chuck Skidmore

**1      CALL TO ORDER**

The regular meeting of the Environmental Quality Advisory Board was called to order by Vice-Chairman Manthe at 5:32 p.m.

**2      ROLL CALL AND APPROVAL OF 11/16/05 AND 12/21/05 MEETING MINUTES**

A formal roll call confirmed the members present as stated above.

Vice-Chairman Manthe updated the Board on the medical condition of Chairman Basinger.

Board Member Spector noted a change to be made to the minutes of the December 21, 2005 meeting. On page 6 under "Updates and Reminders," the last word of the penultimate paragraph should be changed to "introduced."

**BOARD MEMBER HAND MADE A MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 16, 2005 MEETING. THE MOTION WAS SECONDED BY BOARD MEMBER SPECTOR AND CARRIED BY A VOTE OF 4 (FOUR) TO 0 (ZERO) WITH BOARD MEMBER MUNSON ABSTAINING.**

**BOARD MEMBER SPECTOR MOVED THE APPROVAL OF THE MINUTES AS AMENDED FOR THE DECEMBER 21ST, 2005 MEETING. BOARD MEMBER MUNSON SECONDED THE MOTION.**

Board Member Munson noted a change on page 3, paragraph 4. The third sentence should read "He stated that he has approximately 30 years of environmental experience, noting that his most recent public sector experience was as the Director of Water Quality at ADEQ."

**THE MOTIONS CARRIED UNANIMOUSLY BY A VOTE OF 5 (FIVE) TO 0 (ZERO).**

3. **PUBLIC COMMENT**

None

4. **Annual Meeting Business**  
**ELECTION OF CHAIR AND VICE CHAIR OF EQAB**

Board Member Cohen nominated Daniel Basinger to serve as Chairman of the Environmental Quality Advisory Board. The nomination was seconded by Board Member Hand.

Vice-Chairman Manthe nominated Board Member Cohen to serve as Chairman of the Environmental Quality Advisory Board. Board Member Cohen respectfully declined the nomination. A discussion ensued.

**VICE-CHAIRMAN MANTHE MOVED TO CLOSE THE NOMINATIONS AND VOTE ON THE NOMINATION FOR CHAIRMAN. THE MOTION CARRIED UNANIMOUSLY BY A VOTE OF 6 (SIX) TO 0 (ZERO).**

Board Member Cohen nominated Board Member Munson to serve as Vice-Chairman.

Board Member Munson nominated Board Member Spector to serve as Vice-Chairman.

Vice-Chairman Manthe nominated Board Member Cohen to serve as Vice-Chairman. Board Member Cohen respectfully declined the nomination.

**VICE-CHAIRMAN MANTHE MOVED TO CLOSE THE NOMINATIONS AND VOTE ON THE NOMINATION FOR VICE-CHAIRMAN.**

Mr. Person conducted the voting, using a process that he noted Chairman Basinger instituted at the last election. He asked each Board Member to vote in turn.

Vice-Chairman Manthe voted for Board Member Spector.

Board Member Hand voted for Board Member Munson.

Board Member Cohen voted for Board Member Munson.

Board Member Munson voted for Board Member Spector.

Board Member Spector abstained from voting.

Board Member Leung voted for Board Member Spector.

The result of the vote was that three votes were cast for Board Member Spector, two votes were cast for Board Member Munson, and there was one abstention. Board Member Spector was consequently elected to serve as Vice-Chairman of the Environmental Quality Advisory Board.

5. **PRESENTATIONS TO OUTGOING BOARD MEMBER - VICE CHAIR DON MANTHE**

Mr. Person presented a certificate of achievement to Vice-Chairman Manthe, thanking him for six years of service to EQAB and noting his contributions to the City and EQAB.

Thanking him, Vice-Chairman Manthe spoke about his term on the Board, stating that everyone involved should take pride in the accomplishments of EQAB.

6. **LEED GOLD POLICY UPDATE**

Mr. Skidmore provided an update on the Senior Center, the Arabian Library, Scottsdale Center For The Performing Arts, the new fire station and WestWorld.

7. **SUSTAINABILITY INDICATORS REPORT**

Mr. Person reported that he and Mr. Authement have finished the preliminary work and the information is now in the hands of the City graphic designer. Vice-Chairman Manthe commented that this report highlights the work of EQAB. Board Member Hand suggested that EQAB Members make presentations to other boards and commissions so that they are aware of how EQAB's efforts affect their own mandate.

8. **CITY'S EMS PROCESS UPDATE**

Mr. Person addressed the Board, noting that the audits have been completed although the intern, Mr. Authement, has moved to a full-time position with another organization.

Mr. Person has been negotiating with the EPA and all indications are that the City is almost certain to be accepted into the National Environmental Performance Track for the next three-year cycle. At the same time, is it highly likely that the City will be accepted into the Arizona Environmental Performance Track.

9. **ENVIROKIDSFEST '06 UPDATE**

Noting that Nancy Basinger submitted a letter of resignation as volunteer coordinator, and that Mr. Authement was the coordinator for making this an environmentally responsible event, Mr. Person appealed for volunteers to replace these crucial positions.

10. **RECOMMEND LIST OF COMMITTEE MEMBERS FOR MAYOR/COUNCIL APPROVAL**

Mr. Person read the names of members of the Green Building Advisory Committee as follows: Michelle Cohen, Chair, Ron Hand, Vice-Chair, Daniel Aiello, Joan Baron, Chris Harrison, Jesse Henson, Mary Grace Hime, DeeJaye Lockwood, Frances Smith, Nick Davis, Lance Donatello, Linda Eales, Kevin Edwards, Lee Feliciano, James McCay, Beverley Westgaard. Ex officio members are Daniel Basinger and Anthony Floyd.

**BOARD MEMBER COHEN MOVED THAT THE LIST OF MEMBERS OF THE GREEN BUILDING ADVISORY COMMITTEE BE RECOMMENDED TO THE MAYOR AND CITY COUNCIL FOR APPROVAL. BOARD MEMBER HAND SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY BY A VOTE OF 6 (SIX) TO 0 (ZERO).**

Mr. Person read the names of members of the Energy Advisory Committee as follows: Angela Creedon, Herjinder Hawkins, Penny Allee-Taylor, Bryan Beaulieu, Cecelia Aquillon, Lori Glover, Keith Thompson, Joe Campodall'Orto, Ed Charles, Stephen Anderson, Paul Winslow, Jay Golden, Bud Annon. Jay Spector is the Chair and Michelle Cohen is Co-Chair.

**BOARD MEMBER MUNSON MOVED THAT THE LIST OF MEMBERS OF THE ENERGY ADVISORY COMMITTEE BE RECOMMENDED TO THE MAYOR AND CITY COUNCIL FOR APPROVAL. BOARD MEMBER LEUNG SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY BY A VOTE OF 6 (SIX) TO 0 (ZERO).**

11. **REVIEW OF EQAB'S PURPOSE, POWERS AND DUTIES**

Mr. Person noted that Boards and Commissions have the opportunity over a six-month time frame to review the Scottsdale Code and their bylaws.

A discussion ensued on how EQAB might accomplish this. It was decided that Vice-Chairman Spector and Board Member Munson would start reviewing the Code and provide a first draft to Mr. Person by February 8. Other Board members were asked to submit any input to Mr. Person.

12. **STANDING COMMITTEE REPORTS**

**GREEN BUILDING ADVISORY COMMITTEE**

Board Member Hand asked to make a short presentation at the Board's next meeting.

Board Member Cohen reviewed the events of the retreat. She noted that the next Scottsdale Design Day is scheduled for February 25th from 8:00 a.m. to 2:00 p.m.

### **WATER ADVISORY COMMITTEE**

Board Member Munson noted that for personal reasons he had not attended the Waters of the West Conference in Las Vegas.

He reported that the Committee met with Beth Miller yesterday. She indicated that the Chaparral water plant is behind schedule and should open in March. The Department is currently recruiting a hydrologist and a contract employee position working on water conservation is being converted to a permanent position. An independent audit of the rebate program was conducted. Ms. Miller requested the Board's assistance with turf removal programs. Ms. Miller also asked if EQAB would be interested in a presentation on the recently completed Northeast aquifer study.

Board Members discussed having a retreat with presentations from different City departments when the new Board Member is appointed to the Board. Vice-Chairman Manthe requested that a discussion of a possible retreat be placed on the agenda of the next meeting.

Vice-Chairman Manthe added that Ms. Miller mentioned providing PSA's on water conservation and requested EQAB's participation to assist with this measure.

### **ENERGY ADVISORY COMMITTEE**

Mr. Skidmore reported that the Energy Advisory Committee has not met since May. Vice-Chairman Manthe requested that the appointment of a chair for the Energy Advisory Committee be placed on the agenda for the February meeting.

### **13. UPDATES AND REMINDERS**

Board Member Spector reported that he and Debbie Mills are working on a grant proposal for stickers to be placed on recycling bins throughout the City.

Board Member Spector noted that the State legislature is in session and a record number of bills related to water and water resources will be considered.

The Green Building Committee retreat is scheduled for February 14 from 12:00 noon to 4:00 p.m.

The next Green Building lecture will occur on February 2. The topic is Building Science: A Systems Approach To Energy Efficiency.

The next Living with the Sun lecture is scheduled for February 17. The topic is Renewable Futures: Visions of Appropriateness.

The next Household Hazardous Waste Collection Day is Saturday, April 8.

The next Electronics Recycling Collection Day is Saturday, February 11.

The next meeting of EQAB is February 15.

Board Member Spector noted that it would be favorable for Board Members to participate in collecting survey information for the Household Hazardous Waste Collection Days and the Electronics Recycling Collection Days.

14. **Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:55 p.m.

Respectfully submitted,  
A/V Tronics, Inc.